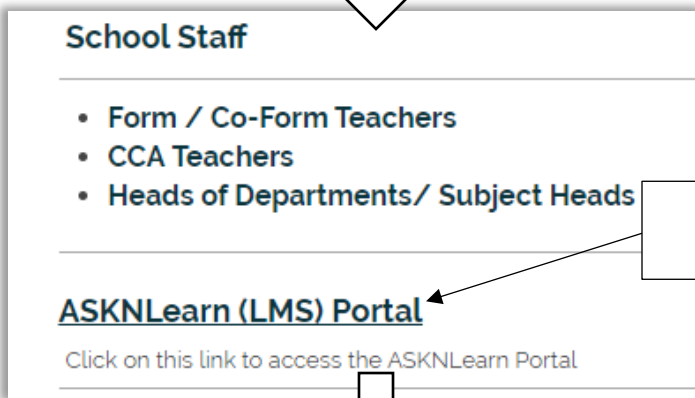


The screenshot shows a navigation menu with the following items: SIGNATURE, PROGRAMMES, USEFUL LINKS (with a search icon), Direct School Admission (DSA), Student Handbook, Archdiocesan Commission for Catholic Schools, Brothers of St. Gabriel's Province Bulletin, Frequently Asked Questions (FAQ), Quick Links (Parents & Partners) (highlighted in blue), Quick Links (Students), and Quick Links (Teachers).

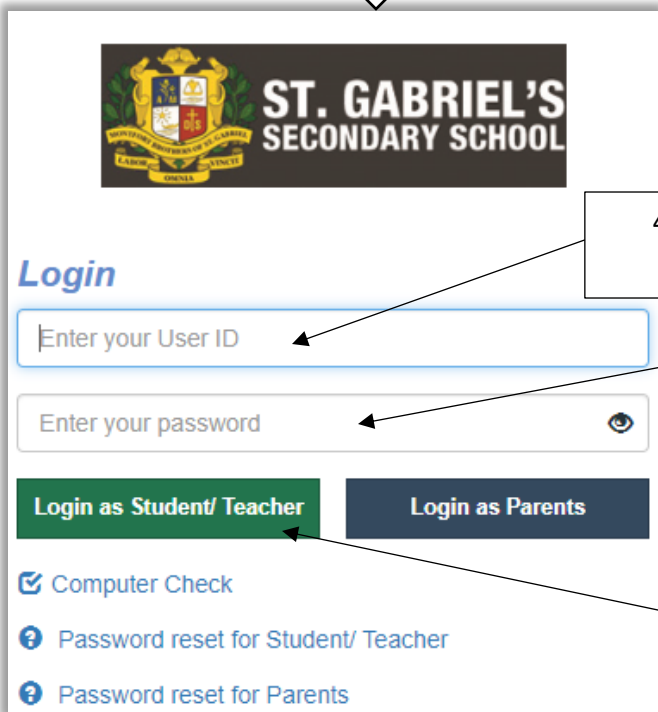
1. On school website, Go to USEFUL LINKS

2. Select Quick Links (Parents & Partners)



The screenshot shows a 'School Staff' section with a list of roles: Form / Co-Form Teachers, CCA Teachers, and Heads of Departments/ Subject Heads. Below this is a link for 'ASKNLearn (LMS) Portal' with the text 'Click on this link to access the ASKNLearn Portal'.

3. Select ASKNLearn (LMS) Portal

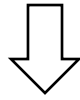


The screenshot shows the ASKNLearn login page for St. Gabriel's Secondary School. It features the school's crest and name at the top. Below is a 'Login' section with two input fields: 'Enter your User ID' and 'Enter your password'. There are two buttons: 'Login as Student/ Teacher' (green) and 'Login as Parents' (dark blue). At the bottom, there are links for 'Computer Check', 'Password reset for Student/ Teacher', and 'Password reset for Parents'.

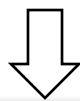
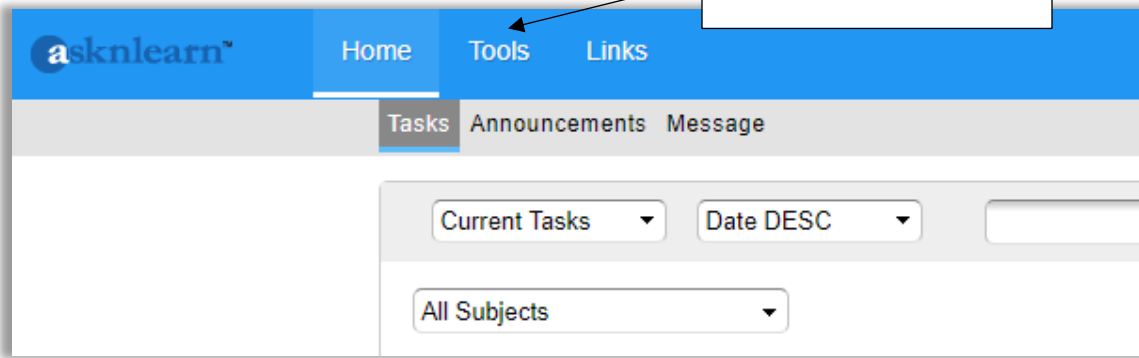
4. Key in the SLS ID of your child.

5. Enter SLS ID of your child again in upper cases.

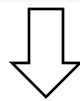
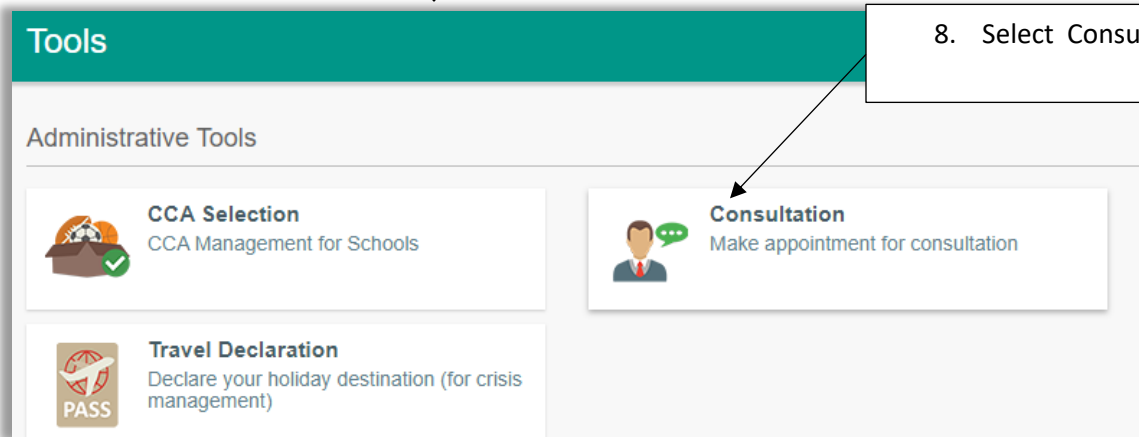
6. Select Login as Student



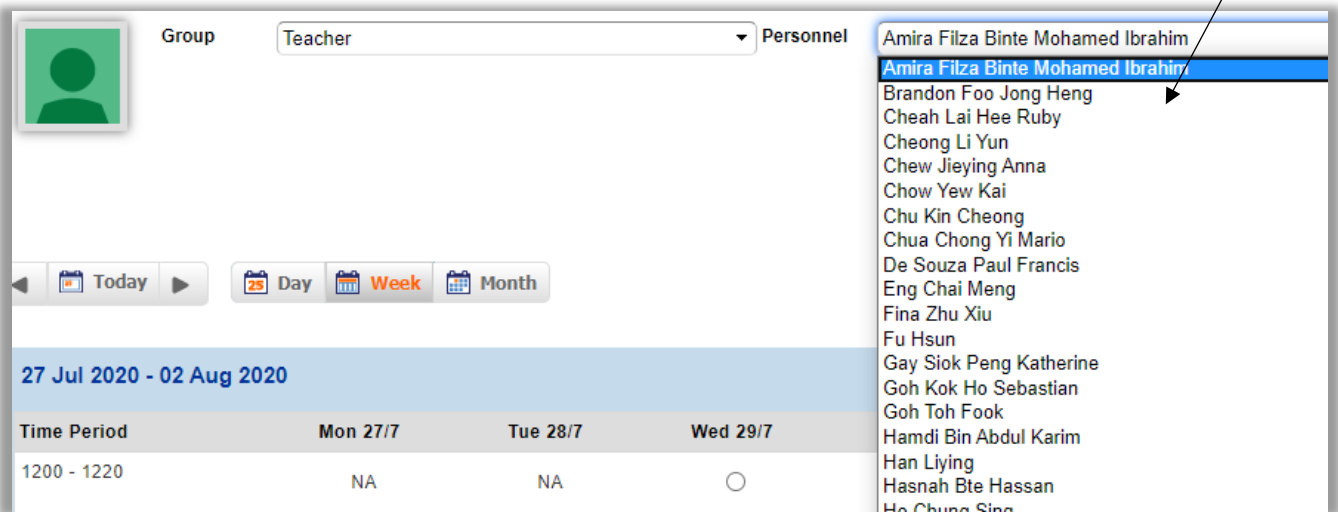
7. Select Tools



8. Select Consultation



9. Select the teacher you would like to meet from the drop down menu



PTM Booking Guide



10. Click on the time slot that you want to meet the teacher

11. Select Schedule Appointment

Time Period	Mon 27/7	Tue 28/7	Wed 29/7	Thu 30/7	Fri 31/7	Sat 01/8	Sun 02/8
1200 - 1220	NA	NA	<input type="radio"/>	NA	NA	NA	NA
1220 - 1240	NA	NA	<input type="radio"/>	NA	NA	NA	NA
1240 - 1300	NA	NA	<input checked="" type="radio"/>	NA	NA	NA	NA
1300 - 1320	NA	NA	<input type="radio"/>	NA	NA	NA	NA
1320 - 1340	NA	NA	<input type="radio"/>	NA	NA	NA	NA
1340 - 1400	NA	NA	<input type="radio"/>	NA	NA	NA	NA
1400 - 1420	NA	NA	NA	NA	NA	NA	NA



- 12. If you want to meet the teacher online by ZOOM, you are to key in your email address in this Additional info field. The teacher will communicate the online meeting arrangement with you by email.
- 13. If you are meeting the teacher face to face at school, leave this field blank.

Description

Venue

Additional Info

Date	Period	Additional Info:
29-Jul-2020	1200 - 1220	<input type="text"/>

14. Click on Confirm Appointments and your booking is done!